

**TOWN OF LYNDEBOROUGH
PLANNING BOARD MINUTES
March 15, 2018
*Approved***

7:30 PM Call to Order & Roll Call

Chairman Tom Chrisenton, Larry Larouche, Bob Rogers, Alternate Julie Zebuhr, Paul Best

Julie Zebuhr will sit on the Board.

New Business:

None

Continued Business:

Planning Board Proposed Rules of Procedure edits:

Amended items 3, 4 and 5 shall read:

3. The next PB meeting agenda must be set at the current PB meeting and posted by the PB clerk within 5 calendar days after the meeting. In addition, an agenda item "Request for Information" shall be added after "New Business". The chair or clerk shall send an email out to each member at least 10 days before the next meeting listing all requests for information.
4. All formal applications, including any necessary abutter file lists shall be filed with the PB clerk within 5 days after the PB meeting. The notice to the newspaper, Citizens' Hall, the town's website and the abutter letters shall be sent out so that it can meet all notice requirements if it is to be heard at the next PB meeting. When received, all submitted documents will be date stamped.
5. Draft PB minutes must be filed and posted at Citizen's Hall, and the town's website within 5 days after the meeting. The PB clerk will file the draft minutes chronologically by meeting date in the PB files. A copy shall provided to the Selectmen's clerk.

Motion to approve the above made by Paul Best and seconded by Bob Rogers. Voted unanimously in the affirmative.

April 2018 Agenda:

1. Continue discussion on Rules of Procedure

Minutes to review:

February 15, 2018 minutes approved. Motion made by Larry Larouche seconded by Paul Best. Voted unanimously in the affirmative.

November 16, 2016 minutes approved to add Bob Rogers' Letter of 11/17/16 to the Boisverts. Voted unanimously to approve after motion made by Bob Rogers seconded by Paul Best. Voted

unanimously to approve amended minutes. Motion made by Bob Rogers seconded by Larry Larouche.

Agenda for April: Motion made Bob Rogers seconded by Paul Best. Approved unanimously.

Adjournment:

Vote: Bob Rogers moved, Larry Larouche seconded to adjourn at 8:30, Motion passed unanimously.

Respectfully submitted,

Lisa Post
Planning Board Secretary

Date submitted to Selectmen's Clerk: 3/____/2018

Approved by the Planning Board _____

Sent to Town Office via email on 4/26/18 kmbh

Lyndeborough Planning Board
9 Citizens' Hall Road
Lyndeborough, NH 03082

January 17, 2018

Granite State Concrete
408 Elm Street
Milford, NH 03055

Dear Mr. John MacLellan and Mr. Peter MacLellan,

After reviewing the professional vendor's letters from Granite State and Bob Bell's letter at the December 2017 meeting the following decision was made and voted on.

1. The Board found no successful action was taken by Granite State Concrete and no successful action last year in relation to the buffer at Mr. Bell's property on Tarn Road in Lyndeborough, NH.
2. The Board request to plant during the growing season.
3. The Board expects to hear by June 1, 2018 what has been done to address the vegetation and request the vendor selects vegetation that will survive and grow in Lyndeborough's climate.
4. The documentation that was sent to the Board prior to the Nov. 2017 meeting as requested did not include a letter from Granite State Concrete outlining the actions taken to address the buffer.

If you have any questions feel free to contact me at 603-654-5111 or kmbh@tds.net or address any question to Chairman Tom Chrisenton.

Sincerely,

Kathleen Humphreys

Kathleen Humphreys
Planning Board Secretary